

## Research Ethics Complaints and Appeals Guidelines

The University may receive complaints about researchers or the conduct of research, or about the conduct of the University's Human or Animal Research Ethics Committees (HREC or ACEC). Complaints may be made by research participants, University staff and students, animal carers, students or third parties. All complaints will be handled professionally and with confidentiality.

Complaints about the University's Human or Animal Research Ethics Committees (HREC or ACEC) review process, outcome or the conduct of the HREC or ACEC

- x Complaints against the HREC or ACEQ eview application process or the Research Ethics Committee can be submitted in writing via email to the <u>Research Ethics Officer</u>. The submission should include details for the grounds of the complaint and the name and contact details of the complainant. Any complaint received will be treated as confidential in order to best protect the complainant, respondent and members of the relevant Research Ethics Committee.
- x The complaint will be referred to the Chair of the relevant Committee for review. The Chair will investigate the complaint and recommend the appropriate course of action. The Chair or Research Ethics Officerwill notify the complainant of the course of action and complaint determination in a timely manner.
- x The relevant Committee



Matter resolved between Chair and Complainant